



**Minutes of Board Meeting
September 24, 2013**

A meeting of the Board of Directors of the Desert Recreation Foundation was held at The First Tee Clubhouse located at 74-945 Sheryl Avenue, Palm Desert, California.

Board of Directors in Attendance:

Brandt Kuhn, President
Joshua Bonner, Vice President
Charlie Smith, Director

Board of Directors Absent:

Chris Brooks, Treasurer
John Henry Garcia, Director

Desert Recreation District Staff and Other:

Glenn Miller, Golf Course, Parks & Grounds Maintenance Director
Jacob I. Alvarez, Prospective new Board Member

1. Opening Ceremonies:

Call to Order: President Kuhn called the meeting to order at 12:10 PM

Roll Call:

Present: Kuhn, Bonner, and Smith
Absent: Brooks and Garcia

2. Approval of Meeting Minutes:

September 24, 2013

Board Member Bonner made the motion to approve the September 24, 2013 minutes, second by Board Member Smith.

Ayes: Kuhn, Bonner, and Smith
Noes: None
Absent: Brooks and Garcia
Abstain: None

3. Financial Report

Mr. Miller reviewed the Financial Statements. For May The First Tee (TFT) started the month with \$249,577.87 left from April, \$25,000.00 from the Huston Foundation, some revenue from the Roy's event and some expenses, \$2,488.00 on sale of small equipment. They had \$58,423.00 in revenue and \$1,878.72 in expenses. TFT has \$278,031.32 in reserves, a big portion being there since March.

June – Bank balance started at \$306,122.15. They had small donations, not a lot going on, the season was winding down, there was not a lot of activity. Transfer of \$52,000.00 is the second payment of the \$150,000.00 obligation from TFT. TFT raised the reserves this year to \$75,000.00.

July – They started the month with \$259,938.90, not a lot of activities. Everything stayed about the same, no expenses, the transfer of funds were to pay for the audit, the fiscal year ends in June. Mr. Bonner asked if the payments for the auction items are late payments. Mr. Miller stated some people pay in advance and others after the events. For the TFT event Penta already donated their \$6,000.00. (See financial statements).

Board Member Bonner made the motion to accept the financial statements, second by Board Member Smith.

Ayes: Kuhn, Bonner, and Smith

Noes: None

Absent: Brooks and Garcia

Abstain: None

4. Presentations:

DRF Board Qualification Guidelines. (See attached)

Mr. Bonner stated anybody that has these qualifications doesn't necessarily become a Board member; it means they can be in front of the Board to see if they qualify. Mr. Bonner is going to send the document to everybody, in case they want to make changes, they are going to discuss it at depth on the next meeting.

Mr. Alvarez gave a brief explanation on his reason for wanting to be a new board member. President Kuhn told him they are looking for people that are passionate about activities that differ from TFT. The Board members are going to talk between themselves and come with a recommendation regarding Mr. Alvarez and later pass it to the DRD Board, who will make the final decision.

5. Updates and General Information:

Mr. Miller asked if any of the Board Members would like to attend the two day session for RAP. It is \$100.00 for the two days and the District will pay for it, Mr. Garcia and Mr. Miller are going to attend. RAP is being very helpful on trying to get new Board Members and raising funds, also at the end the Board Members can make a presentation if they have something for their chapter.

Mr. Miller stated they are in the final phase of getting the construction documents. Since it is a manufactured building, the permits only go thru the State. Once Mr. Miller has the documents

he will present them to the DRD board for approval, it probably will be done in three weeks and then it will go out for bids. The new building will have the opportunity for classrooms, storage, new kitchen, everything will be modern, a new parking lot, and the building will be ADA accessible.

Mr. Miller is going to need help with several events that are coming up.

Marrakesh on December 14th, it only costs \$100.00 to play and all the money will come to TFT with exception of staff cost. Help can be in the form of advertisements, players and prizes.

Marrakesh would like for the event to become annual.

The Springs tournament on February 11th, they need participation from the Board Members.

Scott Kiner is working directly with them doing some press releases.

For the main tournament February 15th Mr. Miller is going to get half page ads in the Desert Sun thanking all of the donors for their support. Also for the Humana and Kraft events he will have a banner with their names, they will get exposure from all the people that attend those events.

The PGA Superstore is going to give \$ 1,000.00 for every tournament TFT has and also donate gift packages. Their grand opening is November 5th and that day they are going to present TFT with a check for \$10,000.00. One way the Board can be helpful is by attending.

Mr. Miller stated he met with the daughter of Mrs. Marcy Hayman and her husband. They donated \$10,000.00 toward a Cargo Van, the rest of the money they will give next year. Also they would like to donate a four year scholarship to the Palms Country Club to a kid that comes from TFT, that is a good citizen, and a good person all around. In later years that kid will have the opportunity to receive a college scholarship.

6. Old Business:

7. New Business:

None

8. Next Meeting

Agenda items for meeting on January 28, 2014

9. Adjournment:

There being no further business to come before the Board, the meeting was adjourned at 12:49 p.m.

Respectfully submitted:

Nelly Marsee, Board Clerk

Brandt, Kuhn, President of the Board

Board Member Characteristics

Candidates must possess at least one of the following requirements, two is preferred:

2+ years prior Board experience

2+ years in financial management

2+ years practicing law

4+ years in an executive, ownership, or managerial role

A Masters Degree from an Accredited institution

Candidates wishing to serve on the DRF Board that do not possess prior experience as listed above may also be considered through the following progression paths:

Individuals who have demonstrated leadership abilities in a DRF volunteer or committee membership role for at least 1 year

or

Individuals who have demonstrated the ability to secure financial support for the DRF in a donor or solicitor role for no less than 2 years

All candidates must be willing to make the following commitments:

Attend at least 80% of all Board meetings for the calendar year

Attend at least 8 DRF related events for the calendar year

Actively solicit new board members and or donors for the DRF

All candidates must be in good standing in the community.