

Insurance <input type="checkbox"/>	Form 501c3 <input type="checkbox"/>	Deposit Fee <input type="checkbox"/>	Rental Fee <input type="checkbox"/>	Signed App. <input type="checkbox"/>	Emp. Initials
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Date entered into ActiveNet	Y N
/ /	Emp. Initials

## Application for Use of District Facilities

This application, when properly filled out, approved and signed by the District Manager or his authorized representative becomes a permit to use the facilities described for the time(s) and purpose herein set forth. The applicant agrees to abide by the terms, rules and regulations of this permit set forth on the attached pages and other regulations of DRD established for the use of these premises and to pay such fees as may be required.

### Applicant

Ind./Org. Name:	Non-Profit: Y N	Tax ID:
Address:		
City:	State:	Zip:
Phone:	Alt Phone:	
Treasurer:	Phone:	
Scheduler:	Phone:	

### Facility

Name and Location:					
Frequency of Use: One time / Monthly / Bi-Weekly / Weekly <small>(Circle One)</small>			Day(s) of the week: M / T / W / Th / F / Sat / Sun		
Start Date:			End Date:		
Start Time:			End Time:		
Use of kitchen: Y N					
Pavilion	Ballfield	Basketball Ct	Soccer Field	Volleyball Ct	Amphitheater
No.	No.	No.	No.	No.	No.
City Maint. <input type="checkbox"/>	Bases <input type="checkbox"/>	Scoreboard <input type="checkbox"/>	Lights <input type="checkbox"/>		City Maint. <input type="checkbox"/>
Electricity <input type="checkbox"/>	Lights <input type="checkbox"/>		Prep <input type="checkbox"/>		Electricity <input type="checkbox"/>
	Prep <input type="checkbox"/>				
Lights	Start Time:	End Time:			
Description of Activity:					

## Agreement

I, the undersigned, in consideration of the use of the above noted premises, hereby agree to abide by and enforce the rules and regulations pertaining to the use of the facilities requested. I save and hold harmless and indemnify the Desert Recreation District and its representatives from any and all claims of liability resulting from the use of such facilities, while under my organization's jurisdiction.

I further understand that I / my organization will be held responsible in case of damage to any part of the facility being used by the organization I represent. We will pay for repairs or replacement of any equipment and/or item(s) damaged during the usage of said facility and agree to provide all necessary labor cost to return the facility in a clean and orderly condition.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

Desert Recreation District ■ Phone: 760-347-3484 ■ Address: 45-305 Oasis St Indio, CA. 92201

**All Facility Use Rules**

GENERAL REGULATIONS:

Initials

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1. All fees must be paid in full at time of reservation. The required deposit must be paid in cash and is conditionally refundable.
2. No alcohol, smoking or illegal drugs are allowed on premises, including community centers, parking lots, parks, restrooms, ball fields etc. If violations are found, the function will not be allowed to continue, the cleaning deposit will be forfeited, and the authorities will be notified.
3. No selling of merchandise, food, entrance fees or tickets is allowed, without prior approval from DRD.
4. No destruction of DRD property.
5. Facility rentals may only be reserved until 12:00 a.m., including cleanup.
6. Events may not be open to the public without prior approval from DRD.
7. Any event must end no later than one half hour before the time that the room/facility is to be vacated as per rental agreement.

PALM DESERT FACILITY RENTALS

Palm  
Desert  
Rentals  
Initials

\_\_\_\_\_

8. All Park users agree to abide by the rules and provisions outlined in the Palm Desert Municipal Code Chapter 11.01.
9. No vehicles allowed in the park or on any fields.
10. No amplified sound without special permit.
11. Park curfew is 11:00 p.m.
12. Civic Center Lights off at 9:00pm fields. All other fields 10:00 p.m.

CLEANING REGULATIONS:

Initials

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13. Rental times include set-up and clean-up
14. Facility must be left cleaned and free of trash or deposit may not be returned.
15. Building must be cleaned to the satisfaction of DRD with approved cleaning products supplied by the facility management.
16. Applicant must sign off on a cleaning checklist with DRD team member on duty in order to begin the process of a refund.
17. All equipment must be returned to its proper place.
18. Kitchen reservation hours must mirror total hours of rental.

SUPPLEMENTAL STAFF AND SECURITY:

Initials

\_\_\_\_\_

19. City Maintenance workers may be required at an additional rate of \$40 an hr. per employee for events with 50 or more persons.
20. Two security guards are required for rentals after 6:00 p.m. Number of guards will be based on the size of event.
21. DRD staff and security will have access to entire rental area. A copy of the security contract must be provided to DRD a minimum of two weeks in advance of the first date of rental.
22. The security company contracted for your event must have a current business license in the city which the event is located and have \$1,000,000.00 in liability coverage.
23. Guests are not allowed to traffic in and out of the facility.

RENTAL REQUIREMENTS:

Initials

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24. Applicants must provide photo ID and be at least 21 years of age.
25. Weekday rentals are for a minimum of two hours. Weekend rentals are for a minimum of four hours.
26. Rentals can be made up to six months in advance, but no less than two weeks in advance without prior approval by DRD.
27. Tables and chairs may be provided based on availability. Please check for availability prior to your event.
28. DRD makes no guarantee of the number of tables for Pavilion rentals.
29. Cancellations must be submitted in writing 30 days prior to event in order to receive a refund. Cancellations inside of 30 days prior to event will forfeit rental fee. Deposit will be refunded in accordance with DRD rental policy.
30. Applicant shall provide a certificate of general liability insurance in the minimum amount of \$1,000,000 per occurrence/\$2,000,000 general aggregate. Desert Recreation District shall be added as additional insured to the policy.

**FIELD LIGHT ISSUES - FOR ASSISTANCE WITH OR TO REPORT FIELD LIGHT ISSUES PLEASE CALL 760-701-2562**

\_\_\_\_\_  
Facility User Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized DRD Signature

\_\_\_\_\_  
Date

**WAIVER AND RELEASE OF LIABILITY AGREEMENT TO INDEMNIFY DISTRICT**

The undersigned hereby acknowledges that he/she/they agree to rent from DRD the above-mentioned facility. In connection herewith, the undersigned hereby releases DRD, its present and future directors, officers, employees, agents and representatives from any and all claims, costs, expenses, demands, debts, controversies, damages and causes of action, which the undersigned may now have or may hereafter have by reason of use and/or rental of the property. Except as may result from the sole negligence or willful misconduct of DRD.

The undersigned further agrees to indemnify and hold harmless DRD from any and all claims, cost, expenses, demands, debts, controversies, damages and causes of action, including claims of exposure to communicable diseases, of any third party arising from the use and/or rental of the property during the time period the property is rented to the undersigned.

The undersigned further agrees to waive any and all rights provided by Section 1542 of the California Civil Code which provides: "A general release does not extend to claims which the creditor does not know or suspect to exist in favor at the time or executing the release which, if known to him, must have materially affected his settlement with the debtor."

THE UNDERSIGNED HAS CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTANDS ITS CONTENTS. THE UNDERSIGNED IS AWARE THAT THIS IS A RELEASE OF LIABILITY BETWEEN THE UNDERSIGNED AND DRD AND/OR ITS AFFILIATES AND ORGANIZATIONS AND SIGNS IT OF HIS/HER FREE WILL.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ in \_\_\_\_\_ California

\_\_\_\_\_  
Facility User Signature

\_\_\_\_\_  
Print Facility User Name

\_\_\_\_\_  
Authorized DRD Signature